

**August 20, 2014**

**TO:** Ken Deibert, Senior Engineer  
**FROM:** Armondo Hodge, Senior Engineering Technician  
**RE:** Progress Memo 6 – Water Efficient Urinals

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On Wednesday, August 20<sup>th</sup>, 2014, Senior Engineering Technician, Armondo Hodge e-mailed ValBetti Plumbing to request the 2<sup>nd</sup> expected estimate (only the replacement of the Administration Building Lobby restroom urinals)

**NEXT STEPS**

Contact ValBetti Plumbing if no response is received by Wednesday, August 27<sup>th</sup>, 2014 @ 03:30 PM.